

THE TAU BETA PI ASSOCIATION, INCORPORATED

NATIONAL ENGINEERING HONOR SOCIETY  
MEMBER OF ASSOCIATION OF COLLEGE HONOR SOCIETIES



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JAMES D. FROULA, P.E.  
SECRETARY-TREASURER

ROGER E. HAWKS  
ASSISTANT SECRETARY-TREASURER

September 21, 1998

Dr. Richard B. Hayter  
1920 Grandview Drive  
Manhattan, KS 66502-3722

**Saturday Banquet**

Dear Dr. Hayter:

Thank you for consenting to serve as master of ceremonies at the Convention Initiation and Awards Banquet. Here are some details concerning that evening's program, which will begin at 6:30 p.m. in the Regency Ballroom of the Holiday Inn.

I have enclosed a tentative head-table seating arrangement and a copy of the program. Please be prepared for the usual last-minute juggling when unexpected guests show up or someone assigned to the head tables does not attend. I will have place cards available for all persons assigned to the head tables, including the reserved table in front.

There will be a reception for the 1998 Laureate in Conference Room I at 6:00 p.m. By way of a copy of this letter to them, I am inviting all of the people who will be sitting at the head and reserved tables to attend. The chairs of the Resolutions and Awards Committees will not be selected until those committees meet together, so we will not know those names until the Convention. I will tell you the names of the students in those two assignments prior to the banquet so that you can introduce them properly when the time comes.

Here is the agenda in detail:

1. Welcome everyone, present your special invocation, and enjoy your meal. (55 min.)
2. As soon as you see that nearly everyone has finished eating, introduce those at the head table -- names and titles will be just fine.
3. Introduce Elizabeth R. Verderber who will welcome the new initiates. (2 min.)
4. Introduce Ed Basta who will present the R.H. Nagel Memorial Slide Show. (12 min.)
5. Then introduce Steve Pierre, Convention Chair, (1 min.) who will introduce Bill Beans who will present the G.I.G. Chapter Project Grants and will introduce the 1998 Outstanding Advisor, John Luchini who will introduce the S.O.E.L.C. chair who will announce the winners of the 1998 Standard of Excellence in Liberal Culture Award; and Molly Brennan who will present the Tau Beta Pi Laureates for 1998. (12 min.)

6. Steve Pierre will introduce the chair of the Awards Committee who will announce the winners of the R. C. Matthews Outstanding Chapter and the R. H. Nagel Most Improved Chapter Awards. (8 min.)
7. Steve will then introduce the chair of the Resolutions Committee who will make presentations to the host chapter and read the closing resolutions. (6 min.)
8. Steve will introduce Ed Basta who will install the new Executive Council. (5 min.)
9. Steve will turn it back to you, and you will introduce, in turn, Dr. Elizabeth A. Unger, Dr. Terry S. King, Brian J. Budke, and Doug Green who will deliver brief farewell messages. (1 min. each)
9. You will ask Brian J. Budke for any announcements concerning Sunday morning transportation or any other last minute arrangements. (2 min.)
10. You will end your duties as Master of Ceremonies by asking Steve to adjourn the Convention. (1 min.)
11. Steve will ask Jim Froula to lead the group in the Tau Beta Pi yell. Steve will then adjourn the Convention. (2 min.) Thank you!

Best wishes,



Roger E. Hawks

REH/tv

Enclosure

CC: Executive Councils

James D. Froula

Elizabeth R. Verderber

Jonathan M. Owens -- Laureate

Resolutions Committee Chair

Awards Committee Chair

Standard of Excellence in Liberal Culture Committee Chair

Dr. Elizabeth A. Unger

D. Stephen Pierre, Jr.

Brian J. Budke

Dr. Terry S. King

Gary Cook, photographer

Dr. E.R. Fowler

Prof. Tom Eagar, MA B Advisor

# THE TAU BETA PI ASSOCIATION

Initiation and Awards Banquet

Saturday, October 10, 1998

Resolutions Committee Chair

Mr. James D. Froula -- Secretary-Treasurer

Mrs. Barbara Froula

Awards Committee Chair

Mr. Jonathan M. Owens -- Laureate

Ms. Molly K. Brennan -- Executive Councillor

Dr. Elizabeth A. Unger -- Vice Provost, Academic Services & Technology and Dean  
Continuing Education, KSU

Mr. D. Stephen Pierre, Jr. -- Convention Chair

## Podium

Dr. Richard B. Hayter -- Associate Dean of the College of Engineering, KSU

Guest of Dr. Hayter (*Barbara*)

Mr. Edward D. Basta -- President

Dr. Terry S. King -- Dean of the College of Engineering, KSU

Dr. E. William Beans -- Vice President

Mrs. Zeda Beans

Mr. Brian J. Budke -- 1998 Arrangements Chair

Dr. John R. Luchini -- Executive Councillor

Ms. Elizabeth R. Verderber -- President, KS G

## **Reserved Table** (in front)

Prof. Tom Eagar (representing Mr. John Tucker)

Guests of Laureate

Executive Council-elect

Gary Cook

Standard of Excellence in Liberal Culture Committee Chair